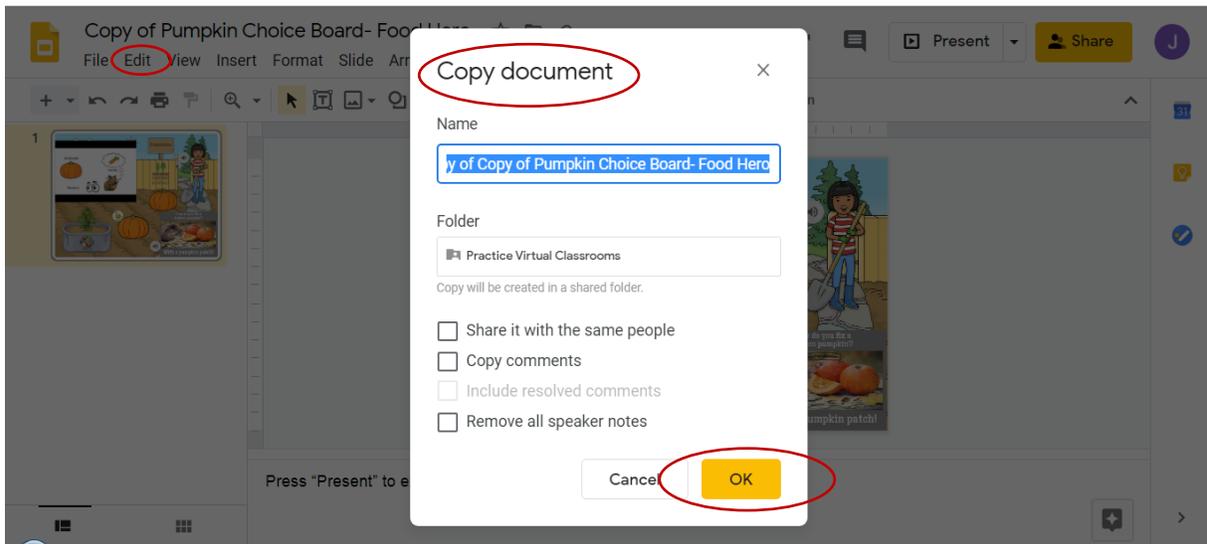




How to Upload and Assign a Food Hero Choice Board into Google Classroom

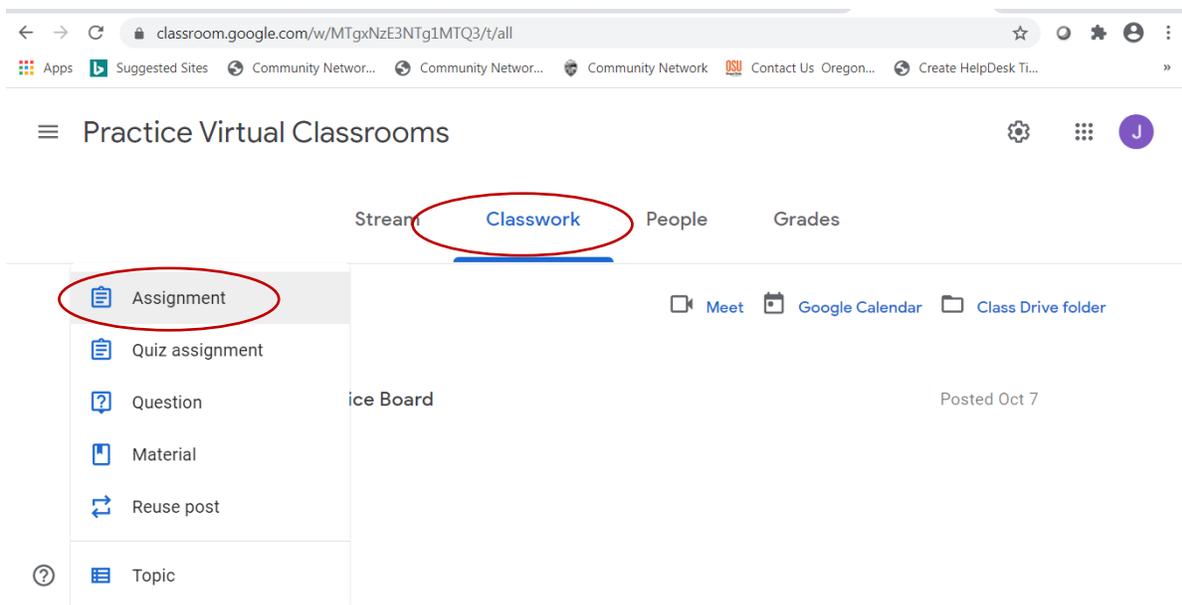
Step 1: Make a Copy of the Choice Board

Open up the google drive link sent to you by your Food Hero educator. Click on the Choice Board you want to assign. **Make a copy** of the choice board to your google drive, or download it to your computer. You will find “Copy Document” under the File tab.



Step 2: Open Classroom and Add Assignment

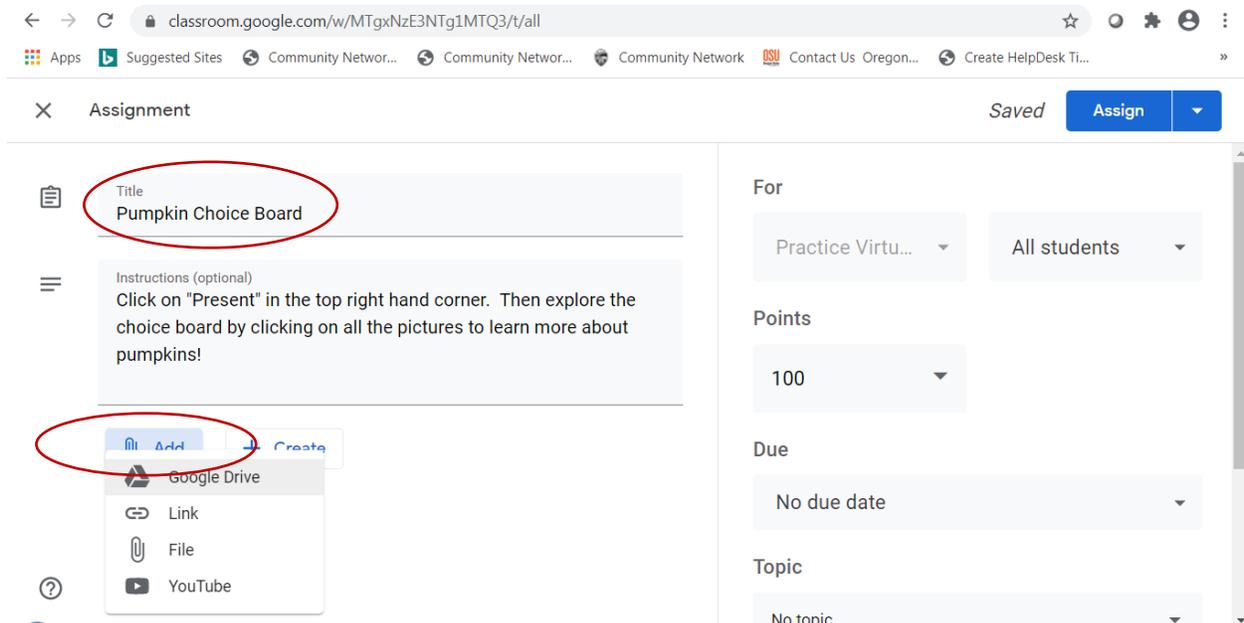
Open up the Google Classroom that you want to assign the Choice Board to. Click on the “Classwork” tab. Then, click on “Assignment”.



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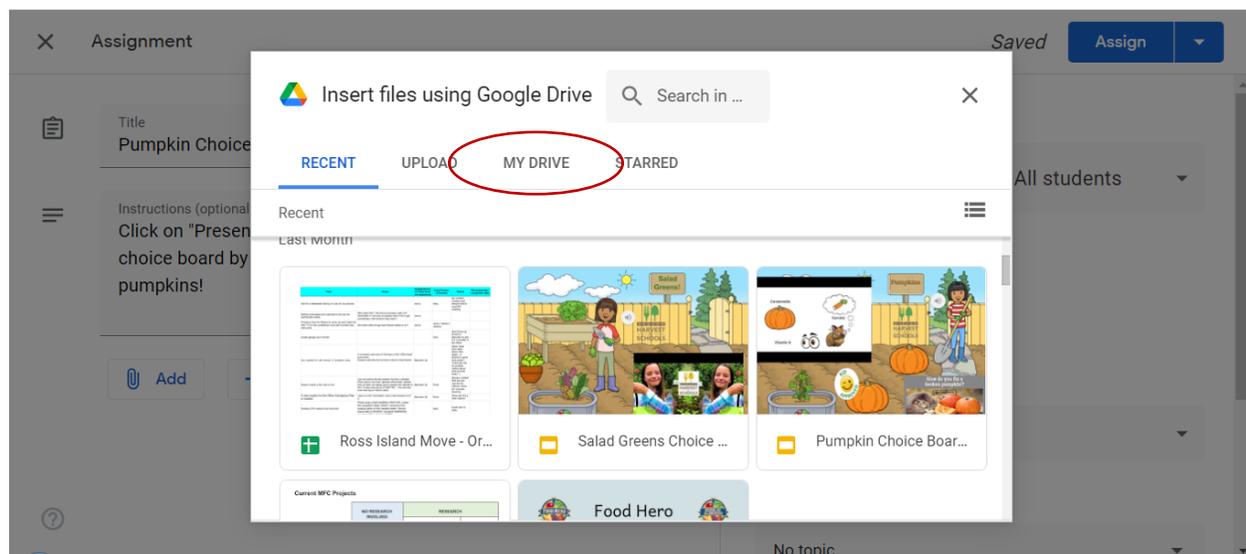
Step 3: Create Assignment and Add Instructions

Give your choice board assignment a title and some instructions. We suggest adding instructions like the example below. After you add instructions, click on the “Add” paperclip icon. Select google drive to find the copy of the choice board you made. If you saved the choice board to your computer, then you will click on “file” to select the choice board.



Step 4: Insert Choice Board

Select the copy of the choice board from either your google drive or computer. Click on “Insert”.



Step 6: Make Copy for Each Student and Assign

Under the choice board file you will see a drop down menu. Select “Make a Copy for Each Student”. If you wish to assign the choice board points or a due date you can do that, too! That decision is up to the teacher.

Then, click on the Blue “Assign” button in the top right hand corner.

Assignment

Not saved Assign

100

Due

No due date

Topic

No topic

Rubric

+ Rubric

Check plagiarism (originality)
[Learn more](#)

Add Create

Pumpkin Choice Board- Food Hero
Google Slides

Students can view file

Students can edit file

Make a copy for each student

Note: If You Get an Error

Be sure you see the “Saved” text in the top right corner next to the blue “assign” button. You will not be able to assign the choice board until it says “saved”. If you get an error message it may be because you did not make a copy of the choice board to your own google drive. Try completing Step 1 again.

Assignment

Not saved Assign

For

Practice Virtu... All students

Points

100

Due

No due date

Topic

No topic

Add Create

Pumpkin Choice Board

Instructions (optional)
Click on "Present" in the top right hand corner. Then explore the choice board by clicking on all the pictures to learn more about pumpkins!

Pumpkin Choice Board- Food Hero
Google Slides

Make a copy for each student