

## **HEALTHY SCHOOL CELEBRATIONS**

### REPORTING FORMS

The reporting was designed to be as low impact (for teachers and administration) as possible while still providing enough data to demonstrate the impacts of training. This information will also provide schools data that tracks the grades, the number of students, the number of classroom and schoolwide events that are celebrating the healthy way.

Understanding there are varied school environments that healthy celebration concepts can be applied to, we have created three types of forms to capture this data. Examples of each include:

- 1) Teacher Reporting Form recording classroom events.
- 2) Combined Groups Reporting Form recording events connected to groups working with mixed grades (examples: ELL, Title I, Speech Therapy).
- 3) School Reporting Form recording school-wide events (examples: Family Nights, Read Across America, Staff Appreciation).

Simply select the form that is most appropriate for you and report the following information each time the kit is used:

- ✓ Date
- ✓ Celebration / Event Name
- ✓ Food Hero recipe / other recipe or snack created
- ✓ # of minutes
- ✓ Comments

A brief survey will be provided at the end of the school year to obtain a bit more information and feedback.

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This material was funded by USDA's Supplemental Nutrition Assistance Program (SNAP). SNAP provides nutrition assistance to people with low income. SNAP can help you buy nutritious foods for a better diet. To find out more, contact Oregon Safe Net at 1-800-723-3638. USDA is equal opportunity provider and employer.

# **Healthy School Celebrations – Teacher Reporting Form**

OSU Staff:	Quarter: 1 2 3 4	FOOD HERO
School Name:	Grade:	Toodhero.ord
Classroom Teacher:	Number of students in	n class:

Please fill out this reporting form each time you use the Healthy School Celebrations toolkit. Data Reporting Forms will be collected quarterly.

1<sup>st</sup> Quarter: Oct. – Dec. / 2<sup>nd</sup> Quarter: Jan. – March / 3<sup>rd</sup> Quarter: April – June / 4<sup>th</sup> Quarter: July – Sept.

DATE	CELEBRATION NAME	FOOD HERO RECIPE / OTHER RECIPE USED	# OF MINUTES	COMMENTS:
SAMPLE 9/29/15	September Birthdays	FH Magical Fruit Salad	25	Students assembled recipe, sampled, & discussed in class

### **Questions or comments? Please contact:**

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# **Healthy School Celebrations – Combined Groups Reporting Form**

OSU Staff:	Quarter: 1 2 3 4	FOOD HERO
School Name:	Grades:	Toodhero.ord
Teacher / Department:	Average group size:	

Please fill out this reporting form each time you use the Healthy School Celebrations toolkit. Data Reporting Forms will be collected quarterly.

1<sup>st</sup> Quarter: Oct. – Dec. / 2<sup>nd</sup> Quarter: Jan. – March / 3<sup>rd</sup> Quarter: April – June / 4<sup>th</sup> Quarter: July – Sept.

DATE	CELEBRATION NAME	FOOD HERO RECIPE / OTHER RECIPE USED	# OF MINUTES	COMMENTS:
SAMPLE 12/15/16	Holiday Celebrations	Fruit Kabobs	10/ 10/10 / 10 / 10	Students assembled kabobs & did holiday craft activity

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# **Healthy School Celebrations – School Reporting Form**

OSU Staff:	Quarter: 1 2 3 4	FOOD HERO
School Name:	Grades:	Toodhero.ord
Teacher / Department:	Average group size:	

Please fill out this reporting form each time you use the Healthy School Celebrations toolkit, or apply the concepts of healthy celebrations to makeover an event.

Data Reporting Forms will be collected quarterly.

1<sup>st</sup> Quarter: Oct. – Dec. / 2<sup>nd</sup> Quarter: Jan. – March / 3<sup>rd</sup> Quarter: April – June / 4<sup>th</sup> Quarter: July – Sept.

DATE	CELEBRATION NAME	FOOD HERO RECIPE / OTHER RECIPE USED	Grades / # Students	COMMENTS:
SAMPLE 3/02/16	Read Across America Day	Popeye Power Smoothie	K – 6 / 395	Students provided 4 oz. green smoothie for Dr. Seuss themed celebration

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